

## **President's Advisory Committee on Institutional Resource Modeling (PACIRM)**

### **Communications Channels and Responsibilities: Ensuring Campus Engagement and Input**

The Advisory Committee will communicate with the identified campus groups as follows:

#### **1. Board of Trustees**

- a. Channels
  - i. Regularly scheduled BOT meetings
  - ii. Executive Committee Meetings
  - iii. President's Memo/Updates
- b. Responsible Parties
  - i. Advisory Committee Co-Chairs

#### **2. Planning Groups**

- a. Identified Planning Groups
  - i. UPRC
  - ii. VPs/Deans
- b. Channels
  - i. Regularly scheduled UPRC, VPs and Council of Deans meetings, colleges and division meetings
  - ii. Memos/Emails
- c. Responsible Parties
  - i. UPRC: Jeff Newcomer, Advisory Committee Co-Chairs
  - ii. VPs: Co-Chair Rich Van Den Hul
  - iii. Council of Deans: Co-Chair Brian Burton
  - iv. Deans/VPs share with their colleges / division through regular meetings and channels

#### **3. Governance Groups – Groups identified by representation on the Advisory Committee**

- a. Channels
  - i. Regularly scheduled governance group meetings
  - ii. Usual/customary communications each group uses
- b. Responsible Parties
  - i. Each PACIRM member is responsible for sharing information from the Advisory Committee to their group, as well as collecting feedback from their group and sharing with the Advisory Committee.

#### **4. Campus Community at Large**

- a. Channels
  - i. Town Halls
  - ii. PACIRM Website
  - iii. Western Today
  - iv. Broad emails as appropriate
- b. Responsible Parties
  - i. Advisory Committee Co-Chairs
  - ii. Support from Nancy Phillips and University Communications