The Advisory Committee will communicate with the identified campus groups as follows:

1. **Board of Trustees**
   a. Channels
      i. Regularly scheduled BOT meetings
      ii. Executive Committee Meetings
      iii. President’s Memo/Updates
   b. Responsible Parties
      i. Advisory Committee Co-Chairs

2. **Planning Groups**
   a. Identified Planning Groups
      i. UPRC
      ii. VPs/Deans
   b. Channels
      i. Regularly scheduled UPRC, VPs and Council of Deans meetings, colleges and division meetings
      ii. Memos/Emails
   c. Responsible Parties
      i. UPRC: Jeff Newcomer, Advisory Committee Co-Chairs
      ii. VPs: Co-Chair Rich Van Den Hul
      iii. Council of Deans: Co-Chair Brian Burton
      iv. Deans/VPs share with their colleges / division through regular meetings and channels

3. **Governance Groups – Groups identified by representation on the Advisory Committee**
   a. Channels
      i. Regularly scheduled governance group meetings
      ii. Usual/customary communications each group uses
   b. Responsible Parties
      i. Each PACIRM member is responsible for sharing information from the Advisory Committee to their group, as well as collecting feedback from their group and sharing with the Advisory Committee.

4. **Campus Community at Large**
   a. Channels
      i. Town Halls
      ii. PACIRM Website
      iii. Western Today
      iv. Broad emails as appropriate
   b. Responsible Parties
      i. Advisory Committee Co-Chairs
      ii. Support from Nancy Phillips and University Communications